

Town of Northborough Wind Turbine Committee

March 17, 2010
Wind Turbine Committee Meeting
Northborough Free Library
34 Main Street Conference Room 1st floor



Reference:NWC10:317-22

AGENDA

7:00pm 1. **Old / New Business:**

A. Old

- a. Approval of March 3, 2009 Meeting Minutes
- b. Meeting with SED still TBD and start date for Met tower setup.

B. New Business

Working Group Chairpersons - Review the WTC Action Item List and provide – comments:

Working Group #1 – Site Selection - **Chairpersons: L. Belli & J. Cragin**

Work Scope: the primary mission of the working group is any tasks related to the site selection, evaluation, land use, electric utility interconnections, etc.

Working Group #2 - Financial Analysis - **Chairperson: Ron Parker**

Work Scope: the main purpose of this WG is to prepare the project cost estimate, develop justifications including payback calculations, assist with procurement of funds and monitor expenditures.

Working Group #3 - Technical Machine and Equipment Review - **Chairperson: Richard Burton**

Work Scope: this working group has the responsibility to review the technical aspects of the machine and working with the Consultant staff confirm the equipment selected is satisfactory for the Town's requirements.

Working Group #4 – Public & Town Interfaces - **Chairperson: M. Harling**

Work Scope: interfaces with the public, developing and implementing out reach programs and presentations including educational programs, press releases, web site updates, brochure development etc are this WGs primary functions and assignments.

Working Group #5 – Administrative - **Chairperson: R. Jones**

Work Scope: the final WG has responsibility to maintain the project records, clerical support, presentations to the various Town offices and boards, collecting data for project use (electric bills), etc.

2. Any other business to come before the Committee

PLEASE NOTE:

Phil Johnson lost his wife, Judith. Calling hours will be held Sunday, March 14, 2010 from 1:00 to 4:00 p.m. in Hays Funeral Home, 56 Main Street (Rte. 20), Northborough. A funeral Mass will be held Monday, March 15, 2010 at 10:00 a.m. in St. Mary's of the Hills, 630 Cross Street, Boylston, MA 01505. Burial will follow in Howard Street Cemetery.

Memorial donations may be made to: the Elizabeth Glaser Pediatric AIDS Foundation (<http://www.pedaids.org>) or Child Find of America Inc. (<http://www.childfindofamerica.org>). For online condolences or directions please visit: www.haysfuneralhome.com

Also:

My E-mail address has changed to: robertgiles3@me.com (Apple Mobile Me server), the old one still works for simple msg's but not for attachments and photos, due to the fact that the Charter server is not updated to support Apple iPhone E-mail.

3. Next Meeting Date: March 31, 2010

8:30pm Adjourn

cc Town Clerk,
Town Administrator,
Fran Bakstran (BOS). Liaison Board of Selectmen

WIND TURBINE COMMITTEE:

Fred Litchfield (Town Engineer)
Joe McNamara (Co- Chairman)
Bob Giles (Co- Chairman)
Edward Cahill
Richard Kane
William Halter
Ron Parker
Richard Jones (Secretary)

ALTERNATES:

Maggie Harling
John Cragin

ADVISORY GROUP:

Phil Johnson
Dave R. Mailly
Ravi Chilakamari
Richard H Burton
Len Belli
Raj Melville